

Transition Update

Presentation for MACTE

March 28, 2016

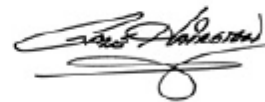


- **BASIC OVERVIEW OF THE PROCESS**

Electronic Signature

2

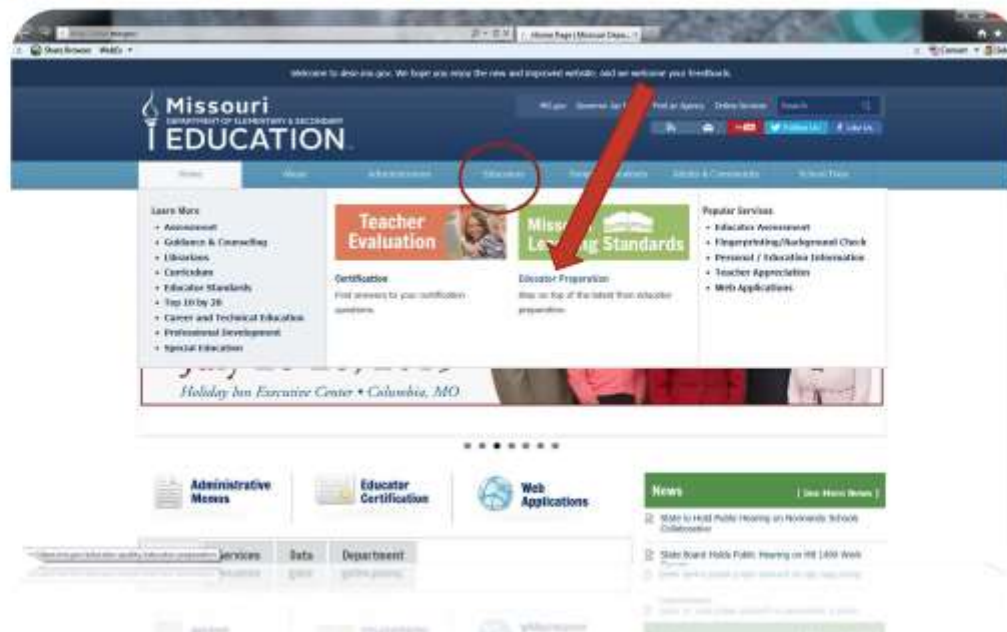
- **3 Signatures are required:**
 - **Chief Academic Officer**
 - **Dean/Unit Leader**
 - **Division/ Program Chair**
- **Make sure you have a scanned & saved signature for all 3**
- **Example of scanned signature:**

A scanned image of a handwritten signature in black ink, appearing to read "Chris Anderson".

Steps:

3

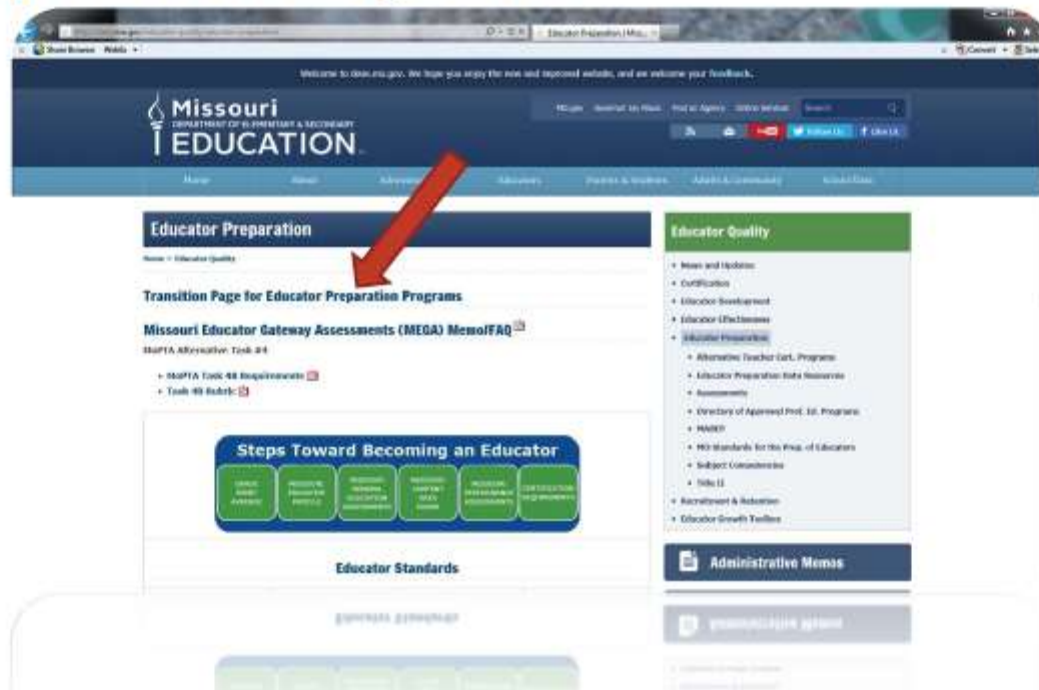
- ❑ www.dese.mo.gov
- ❑ **Hover over Educators**
- ❑ **Click on Educator Preparation**



Steps Continued

4

- Click on “Transition Page for Educator Preparation Programs”



Steps Continued

5

- Click on “Cover Page”

The screenshot shows a web browser displaying the 'Educator Preparation Certification Transition Information' page. The page is divided into several sections:

- Transition Information:** A paragraph explaining the transition from Missouri Standards for Teacher Education Programs (MSTEP) to Missouri standards for the preparation of educators (MSTEP). It mentions an online Educator Preparation directory and lists documents to help with the transition.
- Directions:** A list of links including 'MSTEP Home This Page' and 'EPP Code & Rules'.
- Submission Documents:** A list of links including 'Cover Page', 'List of Certification Histories', 'Program of Study Templates: Non-Traditional Program Educator', and 'Program of Study Templates: Traditional Program Educator'. A red arrow points to the 'Cover Page' link.
- Resources:** A list of links including 'Central Illinois University', 'Webinar Slides (9-23-14)', 'Webinar Slides (10-23-14)', 'Webinar Slides (11-23-14)', and 'Webinar (04-01-15)'.
- Educator Quality:** A sidebar menu with categories: 'News and Updates', 'Certification', 'Educator Development', 'Educator Effectiveness', 'Educator Preparation', 'Alternative Teacher Cert. Programs', 'Educator Preparation Data Resources', 'Assessments', 'Directory of Approved Prof. Ed. Programs', 'HABEP', 'MO standards for the Prep. of Educators', 'Subject Competencies', 'Title II', 'Recruitment & Retention', and 'Educator Growth Toolkits'.
- Administrative Memos:** A button with a document icon.
- Webinars:** A button with a computer monitor icon.
- Web Applications:** A button with a cursor icon.
- Contact Information:** A section for the 'Office of Educator Quality' with a phone icon and a 'Home' link.



PROCESS FOR EACH CERTIFICATION PROGRAM:

- *Submit a different cover page for each certification program**
- *Include Name of EPP, EPP Code Number, Certification Area and Dates**

REQUESTED ACTIONS SHOULD BE LISTED:

***Continue as Approved**

***Revise to Align with MoSPE**

***Add/Request approval for a new Certification Program**

***Drop Certification Program/Submit Additional Information**

CURRICULUM MATRICES:

***Download the appropriate document from:**

<http://dese.mo.gov/sites/default/files/EdPrep-Certification-Matrices-List.pdf>

***List the EPP Program/Code**

***Fill out each matrix, depending on program**

PROGRAM OF STUDY TEMPLATES

***Download the appropriate document from:**

<http://dese.mo.gov/sites/default/files/Program%20of%20Study%20Template%20-%20Non-Trad%20Program.pdf>

***EPPs may also use their own Advising/Program of Study**

SUBMISSION OF PROGRAMS

***Use the specified e-mail address:**

DESE.MoSPETransition@dese.mo.gov

***Provide these 3 documents for each certification area:**

- Cover Page**
- Curriculum Matrix**
- Advising/Program of Study**

DESE REVIEW

***We have several programs who have submitted and have completed the process.**

***There are now word documents to work from instead of the PDF Forms. Beginning on April 1, we will no longer accept the PDF forms, since these have been on the website for the past few months.**

***Reviews are taking place by Certification and by Educator Preparation**

***Results are forwarded to each EPP and if clarifications are needed, these are then sent back to EPPs and we work through the process together.**

Please Use the New Word Document Matrices on the Website

13

Target Dates for Submitting Phase 3 – Matrices & PoS

Submission	Review Process	Approval
January through March 2016	March through May 2016	May through July 2016
June through August 2016	August through October 2016	October through November 2016
January through March 2017	March through May 2017	May through July 2017
August 1, 2017		
Completed the Transition to MoSPE and the New Certification Requirements		

APPROVED PROGRAMS

Avila University – 14 Certification Areas

Hannibal-LaGrange University – 25 Certification Areas

Maryville University – 3 Certification Areas

Missouri Baptist University - 54 Certification Areas

CURRENTLY IN-PROCESS

Fontbonne University

Missouri Western State University

Missouri Southern State University

Southeast Missouri State University

University of Central Missouri

Current Scope of Work

TOTAL CERTIFICATION PROGRAMS – 816 (BASED ON THE 2015 APR)

Approvals Processed to Date	96
Drops Processed to Date	87
Amount Submitted	241
Total Left to Submit	575
Total EPPs Left to Submit	19



NEXT STEPS IN PROCESS

***After completing the EPPs that are being currently processed we will begin on the following:**

Webster University

***We will continue in alphabetical order and then begin again, since we have had more documents submitted within the last couple of months.**

***This will continue to be an ongoing process!**

A special thank you to our EPPs for working through this process in order to achieve a web-based resource for students, families, advisors, faculty, program leaders and the public to use when researching for educator preparation programs that meet their needs.

Contact Us

www.dese.mo.gov

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