

To: EPP School Counselor Programs
Topic: School Counselor Candidate Evaluation Protocol
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The Missouri Department of Elementary and Secondary Education in collaboration with the School Counselor Focus Workgroup are excited to announce the release of the Fall 2018 School Counselor Candidate Evaluation Field Testing Protocol. The work on the attached documents began approximately two years ago, which included quality discussions and revisions by members of the team during development and following the Spring 2018 pilot. The documents include:

1. School Counselor Candidate Growth Guide: Provides an in-depth explanation of the quality indicators and sources of evidence.
2. School Counselor Candidate Assessment: All School Counselor Candidates in the 2018-2019 academic year internship experience must be evaluated using this document. Candidates will be evaluated once every three to four weeks, which will result in at least 2 Formative Evaluations and 1 final Summative Evaluation. This assessment will replace the MoSCPA as the new performance assessment for Missouri School Counselor Candidates.
3. Link to School Counselor Evaluation Training Video: A narrated presentation with an overview of the documents required and examples of specific feedback. All Site and University Supervisors must watch prior to scoring. <http://desemo.adobeconnect.com/pbosb31xoj93/>
4. School Counselor Candidate Evaluation Protocol:
 - a. Complete the evaluations for a School Counselor Candidate on the School Counselor Candidate Assessment form.
 - i. Evaluations **MUST** be completed by the Site Supervisor and University Supervisor.
 - ii. Summative evaluation scores on the 10 indicators **MUST** be provided to an appropriate University staff member for annual reporting purposes.
 - b. The School Counselor Workgroup recommended a cut score of 20 points for the field testing 2018-2019 academic year.
 - c. A School Counselor Candidate must meet the following requirements to be eligible for certification beginning December 1, 2018:
 - i. Receive a passing score on the Missouri School Counselor Content Assessment
 - ii. Scored at or above the recommended cut-score of 20 on the School Counselor Candidate Assessment
 - iii. Achieved the required Grade Point Average
 - iv. Met and completed the School Counselor degree program requirements

It is the responsibility of the University Supervisor to review the attached documents and train the site supervisor(s) on how to use the evaluation tools. A review of the field testing process will be completed in October 2018 and in April 2019 in Jefferson City.